



ओ.एन.जी.सी. प्रशा. उरण  
ONGC ADMN, URAN  
आवक क्र./Inward No. 53  
दिनांक/Date. 21/07/2025  
ओ.एन.जी.सी. प्रशा. उरण  
ONGC ADMN, URAN  
आवक क्र./Inward No. 186  
दिनांक/Date. 21/07/2025

# OIL & NATURAL GAS CORPORATION (W.O.U.) KARMACHARI SANGHATANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel. : 022-26274102

Flat No.102, 1st Floor, Acme Harmony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

Website : [www.ksmumbai.com](http://www.ksmumbai.com)

REF. : ONGC/KS/65/2025

DATE : 21/07/2025

To,  
**The GGM-Plant Manager,**  
ONGC-WOU,  
Dronagiri Bhavan,  
LPG Plant,Uran,  
Dist. Raigad - 400 702.

d/c

## **Subject: Request for Permission to Assume Role as “Proficiency Engineer (BOE)”**

Respected Sir,

We are in receipt of a letter from **Shri. Bhajanlal (CPF No. 135143)**, who has been serving at ONGC, Uran Plant since 30.07.2018. He is presently designated as **Engineering Assistant (Boiler) – F-2**, having been promoted from Junior Engineering Assistant (Boiler) – F-1. Shri Bhajanlal brings with him over **13 years of experience in Boiler Operation and Maintenance**, as detailed below:

| Sr. No. | Name of the Organisation                                          | Years of work experience                                | Designation                       |
|---------|-------------------------------------------------------------------|---------------------------------------------------------|-----------------------------------|
| 1.      | CAIRN INDIA LTD.,<br>Barmer,Rajasthan                             | 5 years & 1 months<br>From:<br>10/06/2013 to 15/07/2018 | Boiler Operator                   |
| 2.      | OIL AND NATURAL GAS CORPORATION LTD.,<br>Uran Plant, Maharashtra. | 6 years & 11 months<br>From:<br>30/07/2018 to till date | Engineering Assistant<br>(Boiler) |

We are pleased to inform you that **Shri.Bhajanlal** successfully **passed the “Boiler Operation Engineer (BOE)” examinations in February 2025**. The copy of Certificate of Proficiency as a “Boiler Operation Engineer” and the copy of updated Profile in webice is attached for your perusal.

As your authority is aware, **Shri.S.N. Ray**, currently serving as a Contractual Proficiency Engineer (BOE), is scheduled to **retire** in the month of **July 2025**. In light of Shri Bhajanlal's proven competence, recent BOE qualification and extensive hands-on experience, we propose that he be permitted to assume the responsibilities of Proficiency Engineer (BOE) at the Uran Plant.

**Granting Shri Bhajanlal, his responsibility will have no financial implications for the company.**

Contd...2

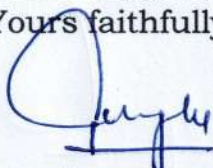


It is also pertinent to mention that, as per the contract at the Point No.13 between "ONGC, Uran Plant" and "Global S.S. Construction Pvt. Ltd.", Mumbai, **ONGC reserves the right to appoint its own Boiler Proficiency Engineer**. A copy of the relevant contract clause is attached herewith for your kind consideration.

We trust that you will find **Shri. Bhajanlal** a suitable and committed candidate for this role. He is well-prepared to uphold the highest standards of safety and operational efficiency in boiler operations at the plant. We kindly request your authority that he be granted permission to assume responsibilities as a "**Proficiency Engineer (BOE)**" at the Uran Plant.

We sincerely look forward to your positive consideration and approval.

Thanking you,  
Yours faithfully,



**(Pradeep Mayekar)**  
**General Secretary**

**Copy to:**

1. GM – I/c HR/ER, ONGC-WOU, LPG Plant, Uran, Raigad - 400 702.
2. Manager (HR) – I/c, IR, ONGC-WOU, LPG Plant, Uran, Raigad - 400 702.



Date: 17.07.2025

To,  
The GGM-Plant Manager,  
ONGC-WOU,  
Uran Plant,  
Dronagiri Bhavan, Uran,  
Dist. Raigad - 400 702.

**Subject: Request for permission to take charge as "Proficiency Engineer (BOE)"**

Respected Sir,

I, **BHAJANLAL**, CPF NO. 135143, have been serving ONGC since **30.07.2018** as Junior Engineering Assistant (Boiler) F-1, and currently working as Engineering Assistant (Boiler) F-2 after my promotion. With **6 years and 11 months of experience in ONGC**, I am confident in my abilities to take on additional responsibilities. Prior to this I have worked with the following organisation:

| Sr. No. | Name of the Organisation                      | Period                 | Designation                    |
|---------|-----------------------------------------------|------------------------|--------------------------------|
| 1.      | CAIRN INDIA PRIVATE LIMITED                   | 5 years and one months | Boiler Operator                |
| 2.      | OIL AND NATUREL GAS CORPORATION LIMITED INDIA | 6 years and 11 months  | Engineering Assistant (Boiler) |

I would like to inform you that I have recently passed the **Boiler Operation Engineer (BOE)** examinations in February 2025 and have updated my BOE certificate in the education profile of ONGC records by the HR Department.

With the upcoming retirement of **Mr.S.N.RAY**, (Contractual Employee) **Proficiency Engineer (BOE)** in the month of **July 2025** who has been handling boiler operations in shift duty at Uran Plant. I believe, I am well-suited and eligible to take on this role. As an **Engineering Assistant F-2** with a strong background in boiler operations and having **cleared the BOE exam**, I am confident in my ability to ensure safe and efficient boiler operations.

I would be grateful if your authority could consider my request and grant me permission to take charge as **Proficiency Engineer (BOE)**. I am committed to maintaining the highest standards of safety and operational excellence in the plant.

I look forward to your kind consideration and approval.

Thanking you,  
Yours sincerely,

(BHAJANLAL)

CPF NO. 135143

Engineering Assistant (Boiler), F2-Level

COGEN, URAN PLANT

Mobile No. 7710092475





FORM-B

(See Rule 39)

**CERTIFICATE OF PROFICIENCY AS A BOILER OPERATION ENGINEER  
UNDER BOILER OPERATION RULES, 2021**

**No. BOE/CERT/156 of 2024**

**BHAJAN LAL** aged about **33 Yrs**, at present residing at Kamdhenu Devkrupa Excelencia, Flat No. 1203, Dronagiri, Maharastra upon having satisfied the Committee of Examiners appointed under the Boiler Operation Rules, 2021 of his proficiency to fulfill the duties of a Boiler Operation Engineer is granted under that Rules, this certificate of proficiency authorizing him or her to be in charge of boilers of any type or size provided that all the boilers are situated within a radius of fifty meters.

**Secretary,  
Board of Examiners**

**Dated at Guwahati the 04<sup>th</sup> February, 2025.**

**Chairman,  
Board of Examiners**

Secretary  
Boiler Operation Engineer's Exam Board  
Assam

**DESCRIPTION ROLL**

Chairman  
Boiler Operation Engineer's Exam Board  
Assam



- Date & Place of Birth: 07-05-1991, Kamdhenu Devkrupa Excelencia, Flat No. 1203, Dronagiri, Maharastra
- Address: Kamdhenu Devkrupa Excelencia, Flat No. 1203, Dronagiri, Maharastra
- Nationality: **Indian**
- Height (without shoes): 173 cm
- Marks of Identification: Cut mark on right side eye
- Left Thumb Impression:
- Signature of applicant:





### EXPERIENCE CERTIFICATE

Ref.NO: BAR/CSKM382/2018

Date:24/07/2018

This is to certify that, Sri. **Bhajan Lal** Son of Sri. **Kishana Ram** was working in this organization as (Designation) **Boiler Operator** From: **10/06/2013 to 15/07/2018** continuing. He was attending the Boiler / Boilers of this organization and has acquired necessary skill and responsibility in Operating and Maintaining the Boiler/ Boilers, Particulars of which are given below.

| Registration No/ Nos. of Boilers. | Rating (Heating Surface ,m2) | Working Pressure (Kg/Cm2) | Capacity (TPH) | Type       | Fuel used |
|-----------------------------------|------------------------------|---------------------------|----------------|------------|-----------|
| RJ1637                            | 4839sqm                      | 45Kg/cm2                  | 115TPH         | Water Tube | Gas Fired |
| RJ1638                            | 4839sqm                      | 45Kg/cm2                  | 115TPH         | Water Tube | Gas Fired |
| RJ1649                            | 4839sqm                      | 45Kg/cm2                  | 115TPH         | Water Tube | Gas Fired |

It is also certified that His Conduct and character were found to be good.

His age & date of birth as per the records are **28 & 07/05/1991**.

*Aashish Jain*  
24/07/18

Signature of the Manager:

Name: Aashish Jain

Designation : O&M

Place: CAIRN INDIA BARMER RAJASTHAN (344001)





the plant in inebriated condition, or under influence of alcohol etc. If found under the influence of above, the contractor shall have to change/replace him instantaneously failing which ONGC may force the said person to leave the plant and mark the person absent and / or terminate the contract, as may deem fit by the EIC. Decision of EIC shall be final and binding on the contractor.

13) The ONGC shall also have right to deploy ONGC's Own Boiler Proficiency Engineers, at any time during the contract. In such case, contract can be terminated at any time by giving One Month Notice.

14) The ONGC also has the right to increase/ decrease contract manpower of Boiler Proficiency Engineers at any time by giving one month's notice and the same shall be paid / adjusted @ Man- Shift charge agreed in the contract.

**15) Remuneration And Terms of Payment:**

CORPORATION shall pay to CONTRACTOR on monthly basis for the services, to be provided by the CONTRACTOR as per the SCOPE OF WORK and as per the price schedule. The rates payable, shall be firm during the entire contract period, including extension period, if any. No advance payment and mobilization/demobilization charges at any stage and at any time will be made to the contractor.

**ADDITIONAL SPECIAL CONDITIONS OF THE CONTRACT (Additional SCC)**

**A. ESTABLISHMENT OF CONTRACTOR:**

1) The establishment of the contractor must have been registered under the provision of the following Acts as an independent establishment :-

- a) Maharashtra Shops & Establishment Act 1948 and / or Factories Act 1948.
- b) Maharashtra State tax on Profession, Traders, calling and Employment Act 1975.
- c) Employees Provident Fund & Miscellaneous Provisions Act 1952.
- d) Employees State Insurance Act 1948.
- e) Bombay Labour Welfare Fund Act 1953.

2) The Contractor shall submit copies of Certificates/ letters of such registration of his establishment issued by the respective Authorities prior to start of work on awarding of the contract.

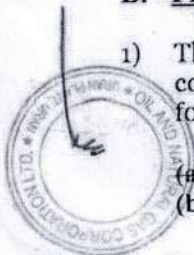
3) The Contractor shall comply with all relevant and extent laws, enactments, rules and regulations, whether Central or State or Local , as applicable to the contract and his employees / contract labour, from time to time including but not limited to :-

- a) Employees Provident Fund and Miscellaneous Provisions Act 1952,
- b) Employee State Insurance Act 1948,
- c) The Employee's Compensation Act 1923,
- d) Minimum Wages Act 1948,
- e) Payment of Wages Act 1936,
- f) Payment of Bonus Act 1965,
- g) Payment of Gratuity Act 1972,
- h) Contract Labour (Regulation & Abolition) Act 1970,
- i) Industrial Disputes Act 1947,
- j) Maternity Benefit Act 1961,
- k) Equal Remuneration Act 1976,
- l) Inter-state Migrant workmen (Regulation of Employment and conditions of Service) Act 1979

**B. PAYMENT OF WAGES TO LABOURERS:**

1) The bidder will be required to give preference to and engage the existing experienced contract labour, subject to their willingness. Such engagement can be terminated on the following grounds:

- (a) On attaining the age of superannuation i.e. 60 Years;
- (b) Concerned individual workman is unfit to work and his removal on health ground can be taken up after proper medical check-up and payment of statutory dues;



### Employee Details

CPF No: 00135143 Name: BHAJANLAL . Designation: Engg.Asstt.(Boiler)-F2

Discipline: PRODUCTION DOB: 07.05.1991 Birth State: Rajasthan

Nationality: IN Minority: No Gender: Male

Category: GN Level: F2 Qualification Level: Q2

Personal Details Address Communication/BG Details Family Members/Dependants Current Org Assignment Promotion History Qualification Hindi Information Previous Employer Specially abled (PWD) Declaration

|                                  | Certificate Date | Board                    | Qualification text              | Class/Division | University Code  | University Code Text | Edu Mode Code | Edu Mode | Document No | Comment from HR | Change Request if Any | Status |
|----------------------------------|------------------|--------------------------|---------------------------------|----------------|------------------|----------------------|---------------|----------|-------------|-----------------|-----------------------|--------|
| <input type="radio"/>            | 04.02.2025       | INSPECTORATE OF BOILE... | Certificate of Proficiency ( Bo | PASS           | 0000000000000000 |                      | 03            | Distance |             |                 |                       |        |
| <input type="radio"/>            | 01.07.2016       | BTER, JODHPUR            | Diploma ( Mechanical ) -3Yrs    | SECOND         | 0000000000000000 |                      | 00            |          |             |                 |                       |        |
| <input type="radio"/>            | 04.08.2014       | GOVT. OF RAJASTHAN       | First Class Cert. In Boiler At  | PASS           | 0000000000000000 |                      | 00            |          |             |                 |                       |        |
| <input checked="" type="radio"/> | 21.12.2009       | NCVT                     | Trade Cert ( Diesel)            | FIRST          | 0000000000000000 |                      | 00            |          |             |                 |                       |        |
| <input type="radio"/>            | 18.09.2007       | BSE, RAJASTHAN           | Standard X ( Science)           | PASS           | 0000000000000000 |                      | 00            |          |             |                 |                       |        |

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☐ I confirm that i have checked/updated the above mentioned field details

### Declaration and final submission

FINAL SUBMIT BUTTON GETS ACTIVATED ONLY ON VERIFICATION/UPDATION OF FIELD DETAILS IN ALL ABOVE TABS

☐ All Information provided is true to the best of my knowledge