



OIL & NATURAL GAS CORPORATION (W.O.U.) KARMACHARI SANGHATANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

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Website : www.ksmumbai.com

REF. : ONGC/KS/ 72 /2025

DATE : 13/08/2025

To,
The GGM – Plant Manager,
ONGC-WOU,
Dronagiri Bhavan,
LPG Plant, Uran,
Dist. Raigad – 400 702

o/c

ओ.एन.जी.सी. प्रशा. कार्यालय
ONGC ADON, URAN

आवक क्र./Invoice No. 223

दिनांक/Date..... 14/8/2025

Subject: Request to withhold balance bills and security deposit of M/s. Prerana Enterprises pending gratuity payment to Smt. Suhasini Ramling Kalshetty.

Respected Sir,

This is in reference to the canteen contract awarded to **M/s. Prerana Enterprises** for operating the canteen at LPG Plant, Uran. The said contract expired on **31st July 2025**, and **M/s. Arjun Caterers** has been appointed as the new contractor with effect from **01st August 2025**.

We wish to bring to your notice that **Shri. Ramling Shantappa Kalshetty**, a canteen employee under the above-mentioned contractor, unfortunately passed away on **22nd March 2024** after a prolonged illness. It has come to our attention that his gratuity payment for the period **01st August 2022 to 22nd March 2024** has not been paid to his legal heir, **Smt. Suhasini Ramling Kalshetty**.

As you are aware, gratuity is a **statutory right** under the provisions of the Labour Laws, and failure to make such payment constitutes a violation of these legal obligations.

In light of the above, we earnestly request your esteemed authority **to withhold all pending bills and the security deposit** of M/s. Prerana Enterprises until they have fulfilled their statutory duty by releasing the gratuity amount to **Smt. Suhasini Ramling Kalshetty**.

We trust that ONGC will take necessary action to ensure justice is served and that workers' rights are duly protected.

Thanking you,
Yours faithfully,

o/c

(Pradeep Mayekar)
General Secretary

Copy to:

1. GM (HR) – Head HR/ER, ONGC-WOU, Uran Plant, Uran 400 702.
2. Manager (HR) – I/C IR, ONGC-WOU, Uran Plant, Uran 400 702.