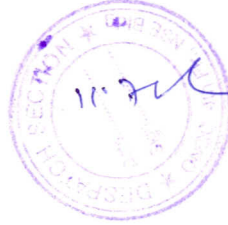


OIL & NATURAL GAS COMMISSION (B.O.P.) KARMACHARI SANGHATANA

Reg. No. (By - II - 8268)

Tel.: 2659 9775 / 2656 2448

Acme Harmony, 1/102, Poonam Nagar, Opp. ONGC Colony, Jogeshwari (E), Mumbai - 102.



REF. : ONGC/KS/320/2008

DATE : 10/07/08

To,
The Director (Offshore),
ONGC, Indira Chowk,
Jeevan Bharati, Tower II,
New Delhi.

o/c

Subject : (i) Issuance of Medical Card for self and dependent family members.
(ii) Formalities towards renewal of dependency every year may be discontinued.

Respected Sir,

Present practice of issuance of "Paper Order" indicating medically dependent family members is subject of inconvenience as well as embarrassing situation while approaching hospitals for treatment or admission, family members in absence of concerned employee are exposed to unnecessary questions for ON/OFF people operating from out of Mumbai. This may please be discontinued and hard cards for individual, dependent members may be issued having more authentic value.

So also renewal of dependency every year for officials operating from other states and far places within the state to perform their ON/OFF duty in Offshore is not practical. This renewal every year can be incorporated by the concerned HR/ER as all necessary information is available with HR. **Any change in dependency not brought to the notice is at individual's risk.** At times, it is very frustrating when claims are not passed as they are locked, more over renewal applications keep pending for long time.

Early positive decision in this direction will act as a motivating factor and will instill a secured feeling among all operating officials, with their medical requirements.

With regards.

Thanking you,

Yours faithfully,

(Pradeep Mayekar)
General Secretary

o/c

CC :

1. ED-Chief ER, Dehradun, Uttaranchal
2. Asset Managers (MH/B&S/N&H)
3. GGM (HR/ER)-WOU, NSE Plaza, Mumbai.
4. GM (MS), V.B., Mumbai.
5. DGM (HR)-IR, NSE Plaza, Mumbai.

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10/7/08
Mumbai
11/7/08