



# OIL & NATURAL GAS COMMISSION (B.O.P.) KARMACHARI SANGHATANA

Reg. No. (By - II - 8268)

Tel. : 2659 9775

Flat No. 102, 1st Floor, Acme Harmony-I, Poonam Nagar, Off JV Link Road, Jogeshwari (E), Mumbai : 400 102.

REF. : ONGC/KS/493/2009

DATE : 5/10/09

To,  
The GGM-HRO,  
ONGC, WOU,  
NSE Plaza, BKC,  
Bandra (E),  
Mumbai 400051.

o/c

**Sub: Issue of Rain Coat & Gumboot to Direct Employees as per list attached.**

Sir,

This is in reference to the letter issued by our secretary – Panvel, concerning above issue, these Direct employees are engaged in House Keeping assignments. Your authority is requested to advice the concerned department to look into the matter and do the needful.

Please find enclosed a copy of the letter issued by our secretary giving complete details on the subject.

With regards.

Thanking you,

Yours faithfully,

**(Pradeep Mayekar)**  
**General Secretary**

**Copy to:**

DGM (HR) IR, ONGC – WOU, NSE Plaza, BKC, Bandra (E), Mumbai.  
DGM (HR), In charge, ONGC, Panvel Complex, Panvel.

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