

# **OIL & NATURAL GAS COMMISSION (B.O.P.) KARMACHARI SANGHATANA**

Reg. No. (By - II - 8268)

Tel. : 2659 9775

Krishna Kunj No. 2, C-Wing, Flat No. 304, Tambe Nagar, Mulund (W), Mumbai - 400 080.

REF. : ONGC/KS/ 684/2011

DATE : 28/1/2011

*He*  
*28/1/11*

**To,**  
The ED- HRO  
WOU, ONGC,  
NSE Plaza, BKC,  
Bandra (E),  
Mumbai 400 051.

*O/c*

**Subject : ONGC Santacruz guest house.**

Respected Sir,

The said guest house stands over loaded even after bringing up the new building and nearly tripling its capacity, we greatly honor the efforts made by our ED-HRO and aptly supported by civil team, further the hospitality teams continue's efforts to maintain the same.

We would like to bring certain facts to your notice and corrective measures taken will improvise on the efforts you are putting in and felicitate the employees performing ON/OFF duty from distance places away from their family.

1. Communication (Telephone) facility to be installed in the rooms of new building.
2. Phone sets in the old building, most of them are not in working Condition, and also has connectivity problem.
3. TV sets in the old building have become obsolete, needs very high frequency of maintenance, presently most of them are lying idle, considering the numbers of years they have put in, needs replacement.
4. The most important factor "eradicating of Bed Bugs" it is too frustrating because one cannot sleep properly and equally humiliating too, keeping in mind the number of visitors using the guest house.

5. Capacity of the canteen needs to be readdressed in terms of capacity handling; presently with the occupancy of new building, the existing canteen is overloaded.
6. Contractor has not provided sufficient Staff in the Guest House so the service has deteriorated.

The above changes can go a long way in maintaining healthy employee relation, employees proceeding to duty will remain more motivated, and the unique gesture of the guest house will bring in more colors, more over the "claim human resources are our best assets" will remain true to its meaning.

With regards.  
Thanking you.  
Yours faithfully,


  
(Pradeep Mayekar)  
General Secretary.


o/c

**Copy to:**

- 1) Director (Offshore), ONGC, Jeevan Bharati-II, New Delhi.
- 2) Asset Manager - MH/ B&S/Neelam-Heera, ONGC, V. Bhavan.
- 3) ED-HDS, ONGC, 11 High, Sion Link Road, Mumbai.
- 4) Rig I/c., S/Shakti, S/Pragati, S/Gaurav, S/Uday, S/Kiran
- 5) Location Manager - BHS/WIS, SCA, SHP, ICP, NQO, WIN, MNW, S/Samrat, Neelam, Heera, BPA, BPB, S/Laxmi.
- 6) CM(HR), H&W, ONGC, NSE Plaza, BKC. Bandra (E), Mumbai.
- 7) CM(HR)-IR, ONGC, NSE, BKC. Bandra (E), Mumbai.

L.M. WIKI

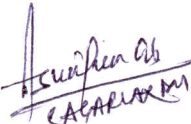
  
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VIJAY KRISHNA  
PMM - BPA

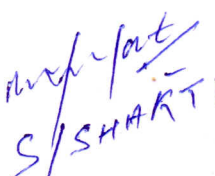
  
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(B.P.R. DHAN)  
Dy JE(P)


BHS - Recd  
SCA


Neelam  
Heera


  
S/Uday

  
SAGAR

  
S/SHAKTI

  
S/Parag

  
S/Gaurav

  
S/Pragati