



OIL & NATURAL GAS CORPORATION (W.O.U.) KARMACHARI SANGHATANA

AFFILIATED TO - PETROLIUM & GAS WORKERS' FEDERATION OF INDIA

Reg. No. (By - II - 8268)

Tel. : 022-26274102

Flat No.102, 1st Floor, Acme Harmony-I, Poonam Nagar, Off. JV Link Road, Andheri (E), Mumbai - 400 093.

Website : www.ksmumbai.com

REF. : ONGC/KS/ 95/2026

DATE : 01/10/2026

To,
The ED Chief - HR Services
ONGC, WOU,
NBP Green Heights,
BKC, Bandra (E)
Mumbai - 400 051.

o/c

Subject: Request for Parking Facility for Retired Employees Visiting NBP Green Heights for Medical & Other Requirements.

Respected Sir,

We would like to bring to your kind attention the difficulties being faced by retired ONGC employees while visiting **NBP Green Heights** for medical & other official requirements, particularly with regard to parking their vehicles.

At present, retired employees are not permitted to park their vehicles in the parking area of NBP Green Heights. At the same time, parking is not permitted on the roads outside the office building & vehicles parked there are liable to be towed away by the Traffic Police. This situation causes considerable inconvenience, particularly to senior retired employees.

A significant number of employees have retired from ONGC over the years & many of them are required to visit NBP Green Heights periodically for medical & other official matters. Some retired employees are above 70 years of age & may have mobility difficulties. Many of them are accompanied by drivers & allowing their vehicles to enter & park within the premises would greatly facilitate their visits.

It is understood that parking facilities are available on two levels of the building, i.e., Basement Level -1 & Basement Level -2. Moreover, more than **85 vehicles have been de-hired** by the ONGC Transport Department. Therefore, a survey may kindly be conducted to assess the parking space presently available & determine the feasibility of providing parking facilities to retired ONGC employees visiting NBP Green Heights.

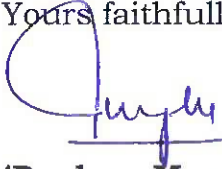
We respectfully request your esteemed authority to kindly issue suitable directions to the concerned department to permit retired ONGC employees to park their vehicles within the designated parking area of NBP Green Heights whenever they visit the premises for medical, administrative, or other official requirements.

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Such a facility would provide much-needed convenience & support to retired employees, especially senior citizens & would be highly appreciated.

We request your kind & sympathetic consideration of the matter.

Thanking you,
Yours faithfully,



(Pradeep Mayekar)
General Secretary



Copy to:

1. CGM (SCM) , I/c – Head Passenger Logistics, ONGC-WOU,NBP Gr. Hts.,
Bandra (E), Mumbai – 51
2. GM-I/c- IR, ONGC-WOU,NBP Gr. Hts.,Bandra (E), Mumbai – 51